

# KILMANY PARK ESTATE

## *WEDDING INFORMATION PACK*



KILMANY PARK ESTATE - "GIPPSLAND'S HIDDEN TREASURE"

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KILMANY PARK ESTATE IS ONE OF THE OLDEST ESTABLISHED PROPERTIES IN EASTERN VICTORIA AND IS SITUATED ON THE OUTSKIRTS OF SALE IN GIPPSLAND.

FEATURING A DOUBLE STORY HERITAGE LISTED VICTORIAN MANSION, BEAUTIFULLY KEPT GARDENS AND GROUNDS, AS WELL AS A LARGE INDOOR PAVILION RECEPTION HALL, PROVIDES OUR CLIENTS WITH A RANGE OF UNIQUE AND VERSATILE OPTIONS FOR ANY SPECIAL WEDDING CEREMONY, WEDDING RECEPTION, WEDDING PHOTOS, AND OF COURSE WEDDING ACCOMMODATION.

WE PRIDE OURSELVES ON BEING ABLE TO OFFER EACH COUPLE WITH INDIVIDUALLY TAILORED WEDDING PACKAGES TOGETHER WITH MANY OTHER SUPPLEMENTARY SERVICES, ALL DESIGNED TO HELP TURN YOUR ULTIMATE DREAM WEDDING INTO A WONDERFUL REALITY.

THIS WEDDING INFO PACK SHOULD BE USED AS AN INDICATIVE PRICE AND INFORMATION GUIDE ABOUT THE WEDDING PACKAGES, ACCOMMODATION AND SUPPLEMENTARY WEDDING SERVICES THAT KILMANY PARK ESTATE CURRENTLY HAS TO OFFER.

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### FOR FURTHER INFORMATION OR TO BOOK A VIEWING APPOINTMENT:

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# KILMANY PARK ESTATE

## WEDDING PACKAGES & SERVICES – PRICE GUIDE & INFORMATION PACK

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### THE MANSION WEDDING PACKAGE - \$2,950

- PRICE FOR THE MANSION (INDOOR/OUTDOOR) PACKAGE STARTS AT \$2,950 AND IS *INCLUSIVE* OF THE REQUIRED \$500 NON-REFUNDABLE BOOKING DEPOSIT.
- AN ADDITIONAL \$800 REFUNDABLE BOND IS REQUIRED TO BE PAID 4 WEEKS PRIOR TO YOUR WEDDING DAY.
- PACKAGE INCLUDES EXCLUSIVE ACCESS TO ALL THE MANSION'S *DOWNSTAIRS* FUNCTION AREAS AND FACILITIES AS WELL AS ACCESS TO SURROUNDING GARDENS FOR THE PURPOSE OF ANY OF THE FOLLOWING:
  - WEDDING CEREMONY.
  - PRE-RECEPTION/POST CEREMONY REFRESHMENTS.
  - WEDDING RECEPTION.
  - WEDDING PHOTOGRAPHY.
- THE PACKAGE INCLUDES THE PROVISION OF 100 GREEN GARDEN CHAIRS TO ACCOMMODATE GARDEN/OUTSIDE CEREMONIES.
- A SEATED RECEPTION IN THE DINING ROOM (FOR A MAXIMUM OF 44 PEOPLE) IS ALSO AVAILABLE FOR AN ADDITIONAL FEE OF \$500 AND INCLUDES THE FOLLOWING:
  - WHITE LINEN TABLECLOTHS & NAPKINS.
  - CUTLERY & CROCKERY.
  - GLASSWARE.
  - OTHER TRADITIONAL DINING TABLE ESSENTIALS AS REQUIRED.
- PRE-RECEPTION/POST CEREMONY DRINKS UP ON THE MANSION'S FIRST FLOOR BALCONY SPACE IS ALSO AVAILABLE FOR AN ADDITIONAL FEE OF \$300.

PLEASE NOTE – *THE MANSION WEDDING PACKAGE PRICE DOES NOT INCLUDE ACCESS TO THE PAVILION AREA OR ITS FACILITIES.*

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### THE PAVILION WEDDING PACKAGE - \$3,250

- PRICE FOR THE PAVILION WEDDING PACKAGE STARTS AT \$3,250 AND IS INCLUSIVE OF THE REQUIRED \$500 NON-REFUNDABLE BOOKING DEPOSIT.
- AN ADDITIONAL \$800 REFUNDABLE BOND IS REQUIRED TO BE PAID 4 WEEKS PRIOR TO YOUR WEDDING DAY.
- PACKAGE INCLUDES ACCESS TO AND HIRE OF:
  - THE PAVILION VENUE; *AND*
  - THE ADJACENT CARPORT FOYER AREA (WITH SILK WALL LINING); *AND*
    - ANY OTHER PROVISIONS WE USUALLY SUPPLY FOR THIS AREA AS REQUIRED; *AND*
  - ROUND TABLES, TRESTLE TABLES & CHAIRS IN THE PAVILION.
    - PLEASE NOTE: CHAIR HIRE REQUIRES THAT OUR CHAIR COVERS BE USED AT AN *ADDITIONAL HIRE COST OF \$3.50 PER CHAIR COVER* (CHOICE OF BLACK OR WHITE).
  - LIMITED ACCESS TO THE SURROUNDING GARDENS AND GROUNDS FOR WEDDING PHOTOGRAPHY PURPOSES.
- OUR PURPOSE-BUILT SILK LINER IS INCLUDED IN THE PRICE OF THE PAVILION WEDDING PACKAGE.
- THE PAVILION HAS A MAXIMUM CAPACITY OF BETWEEN 200-220 SEATED GUESTS.

PLEASE NOTE – *THE PAVILION WEDDING PACKAGE PRICE ABOVE DOES NOT INCLUDE ACCESS TO THE MANSION OR ITS FUNCTION AREAS OR FACILITIES.*

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# KILMANY PARK ESTATE

## WEDDING PACKAGES & SERVICES – PRICE GUIDE & INFORMATION PACK

### THE ESTATE WEDDING PACKAGE - \$4,500

- PRICING FOR OUR MOST POPULAR PACKAGE KNOWN AS “THE ESTATE WEDDING PACKAGE” STARTS AT \$4,500 AND IS INCLUSIVE OF THE REQUIRED \$500 NON-REFUNDABLE BOOKING DEPOSIT.
- AN ADDITIONAL \$800 REFUNDABLE BOND IS REQUIRED TO BE PAID 4 WEEKS PRIOR TO YOUR WEDDING DAY.
- THIS PACKAGE IS OUR COMPREHENSIVE WEDDING VENUE PACKAGE AND INCLUDES EVERYTHING OFFERED IN BOTH THE MANSION AND THE PAVILION WEDDING PACKAGES, TOGETHER WITH THE FOLLOWING:
  - EXTENSIVE AND EXCLUSIVE ACCESS TO ALL THE ESTATE’S AVAILABLE GARDEN AREAS AND GROUNDS FOR PURPOSES SUCH AS:
    - PRE-RECEPTION/POST CEREMONY DRINKS ON ONE OF THE MANY GARDEN OR LAWN AREAS SURROUNDING THE MANSION; *AND*
  - SPECIAL ACCESS TO OTHER AREAS OF THE MANSION (EG. THE MANSION BALCONY OR VERANDA AREAS) FOR PURPOSES SUCH AS:
    - EXTENSIVE WEDDING PHOTOGRAPHY ACCESS; *AND* (FOR EXAMPLE),
    - USE OF THE FOLLOWING AREAS FOR PRE-RECEPTION/POST CEREMONY DRINKS:
      - UP ON THE MANSION’S MAGNIFICENT BALCONY: A PLACE WHERE YOUR GUESTS CAN ENJOY A BRIEF CHAMPAGNE OR TWO AND EXPERIENCE THE WONDERFUL VIEWS ACROSS THE ESTATE’S GROUNDS, EXTENSIVE FARMLANDS, AND SURROUNDING GARDENS BEFORE THEN HEADING TO THE PAVILION FOR THE START OF YOUR SPECIAL WEDDING RECEPTION; OR AS ANOTHER EXAMPLE YOU COULD:
      - SET UP AN AREA FOR DRINKS UNDERCOVER SOMEWHERE ON THE MANSION’S EXPANSIVE VERANDA, WHICH ALSO PROVIDES BEAUTIFUL VIEWS ACROSS THE ESTATE’S GARDENS AND FARMLANDS.

TO VIEW PHOTOS AND VIDEOS FROM PREVIOUS WEDDING FUNCTIONS, PLEASE VISIT THE “[GALLERY](#)” SECTION OF OUR [WEBSITE](#).

ALSO VISIT OUR [FACEBOOK PAGE](#) AND [INSTAGRAM](#) AND OUR [GOOGLE PHOTOS](#) AREA FOR MORE IMAGES.

### REASONS WHY MOST COUPLES CHOOSE OUR “ESTATE WEDDING PACKAGE”

OVER THE PAST TWO DECADES THAT KILMANY PARK ESTATE HAS BEEN PROVIDING WEDDING SERVICES TO THE PUBLIC, WE’VE FOUND THAT *THE ESTATE WEDDING PACKAGE* CONTINUES TO BE THE MOST POPULAR PACKAGE CHOSEN BY OUR MANY VERY HAPPY COUPLES, AGAIN AND AGAIN.

OUR CUSTOMER FEEDBACK TELLS US THESE ARE THE MAIN REASONS WHY:

THE ESTATE WEDDING PACKAGE IS ONE OF THE MOST AFFORDABLE, COMPREHENSIVE, FLEXIBLE, AND UNIQUE WEDDING VENUE PACKAGES AVAILABLE TO COUPLES.

IT OFFERS THE CONVENIENCE OF HAVING EVERYTHING AVAILABLE IN THE ONE PLACE, PROVIDING A TRULY RELAXING AND FRIENDLY ATMOSPHERE, WITH SUPPORTIVE STAFF THAT GO THE EXTRA MILE TO HELP MAKE EVERY COUPLE’S DREAM WEDDING A REALITY.

# KILMANY PARK ESTATE

## WEDDING PACKAGES & SERVICES – PRICE GUIDE & INFORMATION PACK

### MANSION WEDDING ACCOMMODATION

#### WEDDING ACCOMMODATION PACKAGE - BULK DISCOUNT SPECIAL - \$1,500

- THE MANSION HAS 7 GUEST ROOMS AVAILABLE THAT CAN SLEEP A TOTAL OF 17 PEOPLE.
- IF YOU BOOK ALL 7 ROOMS FOR YOUR WEDDING NIGHT YOU WILL RECEIVE THE SPECIAL BULK DISCOUNT PRICE OF \$1,500, WHICH INCLUDES A FULL GOURMET BREAKFAST IN THE DINING ROOM FOR EACH STAYING GUEST.
- PLEASE NOTE: THIS WEDDING ACCOMMODATION PACKAGE IS INCLUSIVE OF THE REQUIRED \$500 NON-REFUNDABLE BOOKING DEPOSIT TO BE PAID AT THE SAME TIME YOUR WEDDING PACKAGE BOOKING DEPOSIT PAYMENT IS DUE.

#### WEDDING ACCOMMODATION - INDIVIDUAL MANSION ROOM BOOKINGS & RATES:

- ALL INDIVIDUALLY BOOKED ROOMS ARE PRICED USING OUR STANDARD B&B NIGHTLY ROOM RATES AND INCLUDE A GOURMET BREAKFAST FOR 2 PEOPLE.
- ROOMS THAT ALLOW FOR ADDITIONAL GUESTS:
  - FOR EACH EXTRA PERSON STAYING - \$40.00 EACH PER NIGHT EXTRA.
- TO CONFIRM AND SECURE YOUR INDIVIDUAL ROOM REQUIREMENTS FOR THE NIGHT OF YOUR WEDDING. ALL ROOMS MUST BE PAID FOR IN FULL AT THE TIME OF BOOKING.
  - THIS PAYMENT ENSURES THAT YOUR REQUIRED ROOMS ARE THEN MADE UNAVAILABLE TO THE PUBLIC AND “BLOCKED OUT” ON OUR ONLINE B&B BOOKING SYSTEM.
- CHECK IN TIME: AFTER 2.00PM & CHECK OUT TIME: BY 11.00AM
- PLEASE CALL OUR TEAM TO FURTHER DISCUSS AND BOOK YOUR WEDDING ACCOMMODATION.

#### MANSION ACCOMMODATION – ROOM INFO & NIGHTLY RATES TABLE:

MANSION ROOM:	ROOM CAPACITY & BEDS:	BATHROOM:	NIGHTLY ROOM RATE:	
			SUN-THURS	FRI & SAT
LESLIE ROOM	<ul style="list-style-type: none"> <li>• MAX. 2 PERSONS</li> <li>• QUEEN BED</li> </ul>	ENSUITE BATHROOM	\$228.00	\$238.00
YORK SUITE	<ul style="list-style-type: none"> <li>• MAX. 4 PERSONS</li> <li>• QUEEN BED &amp;</li> <li>• ADJOINING LOUNGE AREA WITH DOUBLE SOFA BED</li> </ul>	ENSUITE BATHROOM	\$278.00	\$290.00
CYPRESS ROOM	<ul style="list-style-type: none"> <li>• MAX. 2 PERSONS</li> <li>• QUEEN BED</li> </ul>	PRIVATE BATHROOM	\$215.00	\$225.00
PEARSON ROOM	<ul style="list-style-type: none"> <li>• MAX. 2 PERSONS</li> <li>• QUEEN BED</li> </ul>	ENSUITE BATHROOM	\$228.00	\$238.00
YATES FAMILY ROOM	<ul style="list-style-type: none"> <li>• MAX. 3 PERSONS</li> <li>• DOUBLE BED &amp; SINGLE BED</li> </ul>	ENSUITE BATHROOM	\$215.00	\$225.00
COURTYARD ROOM	<ul style="list-style-type: none"> <li>• MAX. 2 PERSONS</li> <li>• QUEEN BED</li> </ul>	ENSUITE BATHROOM	\$215.00	\$225.00
FOUNTAIN ROOM	<ul style="list-style-type: none"> <li>• MAX. 2 PERSONS</li> <li>• QUEEN BED</li> </ul>	ENSUITE BATHROOM (WITH SPA BATH)	\$253.00	\$264.00
<a href="#">CLICK HERE TO VIEW THE MANSION FLOOR PLANS</a>		<a href="#">CLICK HERE TO VIEW THE MANSION ROOMS</a>		

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## WEDDING PACKAGES & SERVICES – PRICE GUIDE & INFORMATION PACK

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### MANSION WEDDING ACCOMMODATION (CONT.)

PLEASE NOTE – AS MENTIONED ABOVE, ALL THE MANSION ROOMS CAN BE MADE EXCLUSIVELY AVAILABLE TO YOU FOR THE DAY/NIGHT OF YOUR WEDDING IF YOU REQUIRE BUT IF YOU CHOOSE NOT TO BOOK ALL ROOMS, PLEASE BE ADVISED THAT THOSE ROOMS NOT BOOKED WILL REMAIN AVAILABLE TO OTHER B&B GUESTS NOT ASSOCIATED WITH YOUR FUNCTION.

SO, IF YOU INTEND TO BOOK ACCOMMODATION WITH US FOR YOUR WEDDING AND TO ENSURE EXCLUSIVE USE OF OUR MANSION ACCOMMODATION, WE STRONGLY RECOMMEND YOU TAKE ADVANTAGE OF OUR WEDDING ACCOMMODATION PACKAGE - BULK DISCOUNT SPECIAL RATE OF \$1,500 AND SECURE YOUR PRIVATE AND EXCLUSIVE ACCOMMODATION AND DATES WITH US ASAP.

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### SUPPLEMENTARY SERVICES INFORMATION

THE PLANNING AND ORGANISATION OF YOUR WEDDING WILL BE CONDUCTED WITH GREAT CARE AND ATTENTION TO DETAIL, AND OUR STAFF MEMBERS ARE HAPPY TO ASSIST YOU IN ANY WAY POSSIBLE TO HELP BRING YOUR SPECIAL DREAM WEDDING TO LIFE FOR YOU AND YOUR GUESTS.

THE FOLLOWING PROVIDES A BRIEF OVERVIEW OF SOME OF THE SUPPLEMENTARY SERVICES THAT WE OFFER TO ASSIST YOU IN BOTH THE PLANNING PROCESS AND THE ACTUAL DELIVERY OF YOUR WEDDING FUNCTION.

#### OUTDOOR/GARDEN WEDDINGS

- OUTDOOR/GARDEN CEREMONIES ALWAYS REQUIRE AN ALTERNATIVE (OR BACKUP) SOLUTION IN THE EVENT YOU EXPERIENCE INCLEMENT WEATHER ON THE DAY. THIS IS, IN PART, THE REASON WHY *THE MANSION WEDDING PACKAGE - \$2,950* INCLUDES BOTH INDOOR AND OUTDOOR ACCESS.
  - INCLUDED IN THE MANSION WEDDING PACKAGE IS ACCESS TO THE MANSION'S DOWNSTAIRS AREAS WHERE THE DRAWING ROOM AND ENTRANCE HALL CAN BE USED TO PROVIDE A STUNNING AND UNIQUE BACKDROP ALTERNATIVE FOR YOUR SPECIAL OCCASION IF REQUIRED.

#### CATERING

- IT IS UP TO THE CLIENT TO DETERMINE THEIR CHOICE OF CATERER.
- DUART HOMESTEAD OF MAFFRA IS ONE OF OUR PREFERRED CATERING PARTNERS.
  - DUART ALSO PROVIDES A BAR SERVICE.
  - DUART HOMESTEAD CONTACT DETAILS:
    - PHONE: 03 51 47 1985 OR
    - JASON'S MOBILE: 0430 072 490
- WE ASK THAT YOU RESPECT THE WISHES OF KILMANY PARK ESTATE AND ENSURE YOUR CATERING SUPPLIERS ARE INSTRUCTED TO ALWAYS PROVIDE AND MAINTAIN AN ELEVATED LEVEL OF SERVICE DELIVERY AND PRESENTATION.

PLEASE NOTE – *IT'S THE CLIENT'S RESPONSIBILITY TO CONTACT CATERING SUPPLIERS TO ENSURE THEY ARE AVAILABLE FOR THE DATE/S YOU REQUIRE.*

# KILMANY PARK ESTATE

## WEDDING PACKAGES & SERVICES – PRICE GUIDE & INFORMATION PACK

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### SUPPLEMENTARY SERVICES INFORMATION (CONT.)

#### MOBILE BAR

- TABLE AND LINEN ARE PROVIDED.
- IT IS THE CLIENT'S RESPONSIBILITY TO ORGANISE BEVERAGES AND BAR STAFF.
- GLASSWARE HIRE: \$2.00 PP. INCLUDES: WINE GLASSES, FLUTES, AND TUMBLERS.
- WE ASK THAT YOU RESPECT THE WISHES OF KILMANY PARK ESTATE TO ENSURE A HIGH LEVEL OF PRESENTATION AND SERVICE DELIVERY IS ALWAYS MAINTAINED BY ALL 3RD PARTY SUPPLIERS.

#### PHOTOGRAPHY

- FOR OUR CLIENTS WHO INTEND PURCHASING ONE OF OUR WEDDING PACKAGES, EACH PACKAGE *INCLUDES* VARIOUS ACCESS LEVELS TO THE ESTATE TO HOPEFULLY ACCOMMODATE THEIR WEDDING PHOTO REQUIREMENTS.
- FOR THOSE COUPLES WHO DO NOT INTEND TO HOLD THEIR WEDDING WITH US BUT WISH TO UTILISE KILMANY PARK ESTATE FOR THEIR WEDDING PHOTOGRAPHY PURPOSES:
  - ACCESS TO THE GARDENS; GROUNDS AND MANSION BUILDING FOR WEDDING PHOTOGRAPHS ONLY – PRICES START AT \$500 (NEGOTIABLE).

#### DECORATIONS

- MOST DECORATIONS AND ACCESSORIES ARE THE CLIENT'S RESPONSIBILITY TO SUPPLY, SETUP AND REMOVE AT THE CONCLUSION OF THE WEDDING.
- KILMANY PARK ESTATE CAN SUPPLY FAIRY LIGHTS WHICH ARE INCLUSIVE IN THE WEDDING PACKAGES.
- UPON AGREEMENT, ACCESS TO THE ESTATE MAY BE ARRANGED PRIOR TO THE WEDDING DAY TO DECORATE THE VENUE/S.
  - PACK UP AND CLEAN UP MAY ALSO BE ARRANGED TO BE CARRIED OUT BY THE CLIENT (NO LATER THAN THE FOLLOWING DAY) BY PRIOR AGREEMENT WITH MANAGEMENT.

#### BREAKFAST

- GOURMET BREAKFAST IS SERVED IN THE MANSION DINING ROOM AT A PREARRANGED TIME TO STAYING GUESTS ONLY.

#### CAR PARKING

- ONSITE CAR PARKING IS AVAILABLE AND WILL BE CLEARLY INDICATED. PLEASE ENSURE THAT YOUR GUESTS FOLLOW DIRECTIONS AND ONLY PARK IN THE CLEARLY ASSIGNED AND DESIGNATED AREAS.
- PLEASE DO NOT PARK ON THE GRASS UNLESS ADVISED.
- PLEASE KEEP TO THE GRAVEL ROADS WHEN DRIVING ON THE PROPERTY.
- GUESTS ARE WELCOME TO LEAVE THEIR VEHICLES ON THE PROPERTY OVERNIGHT IN THE DESIGNATED AREAS ONLY AND AT THEIR OWN RISK.
  - WE ASK THAT ALL CARS ARE PROMPTLY COLLECTED EARLY THE FOLLOWING MORNING.

#### FLOWERS

- IT'S THE CLIENT'S RESPONSIBILITY TO ORGANISE AND ARRANGE ALL SPECIAL FLORAL DISPLAYS IN AND AROUND THE MANSION.
  - WE ARE VERY HAPPY TO PROVIDE ADVICE IN THIS REGARD.



# KILMANY PARK ESTATE

## WEDDING PACKAGES & SERVICES – PRICE GUIDE & INFORMATION PACK

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### SUPPLEMENTARY SERVICES INFORMATION (CONT.)

#### HEATING

- THREE GAS HEATERS ARE AVAILABLE FOR USE IN THE EVENT OF COOLER WEATHER.
  - CLIENTS ARE REQUIRED TO PROVIDE THEIR OWN FULL GAS BOTTLES FOR EACH HEATER USED.

#### TABLES & CHAIRS

- WE HAVE TABLES AND CHAIRS THAT ARE INCLUDED IN OUR PAVILION WEDDING PACKAGE. PLEASE SPEAK WITH OUR MANAGEMENT TEAM TO FURTHER DISCUSS YOUR SPECIFIC REQUIREMENTS.
  - THE PROVISION OF ADDITIONAL FURNITURE AND EQUIPMENT CAN BE DISCUSSED AND NEGOTIATED WITH OUR MANAGEMENT TEAM.
- WE HAVE 100 GREEN GARDEN CHAIRS AVAILABLE TO USE FOR GARDEN/OUTSIDE CEREMONIES.
  - CHAIRS ARE INCLUDED IN OUR MANSION WEDDING PACKAGE & THE ESTATE WEDDING PACKAGE.

#### TAXIS

- SALE TAXI (13 CABS) IS AVAILABLE AND REGULARLY SERVICES AND KNOWS THE ESTATE.
- IT IS THE CLIENT'S AND THEIR GUEST'S RESPONSIBILITY TO PRE-ORGANISE THEIR OWN TRANSPORT TO AND FROM THE VENUE.

#### TEA & COFFEE

- THE SUPPLY OF TEA AND COFFEE FOR YOUR WEDDING CAN BE-ARRANGED WITH OUR MANAGEMENT TEAM.
- THERE IS A CHARGE OF \$3.50 PER HEAD, WHICH INCLUDES THE PROVISION OF URNS, CROCKERY, CUTLERY, COFFEE, MILK, AND SUGAR.

# KILMANY PARK ESTATE

## WEDDING PACKAGES & SERVICES – PRICE GUIDE & INFORMATION PACK

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### IMPORTANT NOTES, TERMS AND CONDITIONS

- ❖ KILMANY PARK ESTATE MANAGEMENT RESERVES THE RIGHT TO ADJUST ANY PRIOR QUOTES AND PRICING DUE TO UNAVOIDABLE ENVIRONMENTAL AND MARKET FACTORS SUCH AS: RISES IN CPI, WAGE INCREASES AND THE LIKE.
- ❖ IF SUBSTANTIAL ADDITIONAL CLEANING IS REQUIRED AFTER YOUR WEDDING FUNCTION OR ACCOMMODATION USE, MANAGEMENT RESERVES THE RIGHT TO:
  - UTILISE ANY REFUNDABLE BONDS THAT WE MAY BE HOLDING TO COVER COSTS INCURRED; AND
  - IF THE BOND AMOUNT PROVIDED IS NOT SUFFICIENT TO COVER ANY ADDITIONAL COSTS THAT WE MAY INCUR, KILMANY PARK ESTATE WILL FORWARD THE BALANCE OF ANY REMAINING COST TO YOU FOR PROMPT PAYMENT.
- ❖ THE ANTIQUE BILLIARD TABLE IS UNAVAILABLE FOR USE BY ANYONE FOR THE DURATION OF YOUR WEDDING (THIS ALSO APPLIES TO YOUR GUESTS STAYING IN THE MANSION OVERNIGHT).
  - TO AVOID COSTLY DAMAGE BEING CAUSED, IT IS IMPERATIVE THAT THE BILLIARD TABLE COVERS NOT BE REMOVED UNDER ANY CIRCUMSTANCES.
- ❖ ANTIQUE FURNITURE IN THE MANSION IS NOT TO BE MOVED UNDER ANY CIRCUMSTANCES, FOR ANY PURPOSE, BY ANYONE.
- ❖ ALL GARDEN/OUTDOOR WEDDINGS WILL BE CHARGED THE FULL MANSION WEDDING PACKAGE PRICE - \$2950 AS DETAILED PREVIOUSLY.
  - THE MANSION PACKAGE PROVIDES A VERY GOOD ALTERNATIVE IN THE CASE OF INCLEMENT WEATHER BY ENABLING ACCESS AND USE OF THE MANSION AREAS IF REQUIRED (EG. THE DRAWING ROOM ETC. AS OUTLINED IN THE WEDDING PACKAGES SECTION ABOVE).
- ❖ ALL MUSIC IN THE PAVILION IS TO FINISH BY 12.00AM AT THE LATEST.
- ❖ WEDDING GUESTS NOT STAYING AT KILMANY PARK ESTATE OVERNIGHT ARE REQUIRED TO HAVE VACATED THE PROPERTY BY 1.00AM.
- ❖ SMOKING IS ONLY PERMITTED OUTSIDE ALL BUILDINGS, AND WE ASK THAT YOU AND YOUR GUESTS PLEASE USE THE VARIOUS ASHTRAYS PROVIDED.
- ❖ KILMANY PARK ESTATE IS A PRIVATE PROPERTY, AND IT IS REQUESTED THAT THE CLIENT AND THEIR GUESTS PLEASE RESPECT THE PRIVACY OF THE OWNER.
  - THERE IS STRICTLY NO ACCESS TO ANY OF THE PRIVATE QUARTERS AT ANY TIME.
- ❖ THE STAFF OF KILMANY PARK ESTATE ENDEAVOUR TO MAKE EVERYONE'S TIME AS ENJOYABLE AND MEMORABLE AS POSSIBLE, AND
  - IF THERE IS ANYTHING WE CAN DO TO HELP MAKE YOUR WEDDING EXPERIENCE MORE ENJOYABLE, PLEASE DO NOT HESITATE TO PUT FORWARD ANY REASONABLE REQUESTS FOR DISCUSSION AND CONSIDERATION BY OUR MANAGEMENT TEAM.
- ❖ WHILE WE WILL DO EVERYTHING POSSIBLE FROM OUR END TO MAKE YOUR WEDDING INCREDIBLY MEMORABLE AND SPECIAL, IN RETURN WE ASK YOU AND YOUR GUESTS TO PLEASE RESPECT THE BEAUTIFUL ESTATE AND FACILITIES PROVIDED FOR YOUR USE AND ENJOYMENT.
  - IF FOR ANY REASON THIS IS NOT RESPECTED, OR IF THE ESTATE INCURS ANY DAMAGE TO THE BUILDINGS, PROPERTY, GROUNDS OR EQUIPMENT, KILMANY PARK ESTATE RESERVES THE RIGHT TO ON-CHARGE THE CLIENT ACCORDINGLY AND WILL EXPECT PROMPT PAYMENT BE MADE TO COVER ANY OUT-OF-POCKET COSTS WE MAY INCUR.



# KILMANY PARK ESTATE

## WEDDING PACKAGES & SERVICES – PRICE GUIDE & INFORMATION PACK

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### BOOKING INFORMATION GUIDE

ONCE AGAIN, WE THANK YOU FOR YOUR INTEREST AND CONSIDERATION IN USING KILMANY PARK ESTATE AS THE VENUE TO HOST YOUR SPECIAL WEDDING FUNCTION.

WE HIGHLY RECOMMEND BOOKING AN APPOINTMENT TO COME AND VISIT KILMANY PARK ESTATE TO VIEW THE VENUE AND TO DISCUSS YOUR SPECIFIC REQUIREMENTS WITH OUR FRIENDLY WEDDING STAFF.

### COMPLETE & SUBMIT THE ONLINE WEDDINGS ENQUIRY FORM

- TO HELP US GIVE YOU AN ACCURATE QUOTE, WE ASK THAT YOU FIRSTLY COMPLETE AND SUBMIT OUR [ONLINE WEDDING FUNCTION ENQUIRIES, QUOTES AND BOOKING INFORMATION FORM](#) ON OUR WEBSITE ASAP BY [CLICKING HERE](#):
  - ALTERNATIVELY, IF THE ABOVE LINK DOESN'T OPEN, PLEASE TYPE, OR COPY AND PASTE THE FOLLOWING ADDRESS INTO YOUR BROWSER:
    - [HTTPS://WWW.KILMANYPARK.COM/WEDDING-EVENTS-ENQUIRY-FORM](https://www.kilmanypark.com/wedding-events-enquiry-form)
- ONCE YOU HAVE SUBMITTED THE [ONLINE WEDDING ENQUIRY FORM](#), A MEMBER OF OUR WEDDING TEAM WILL THEN FOLLOW UP AND CONTACT YOU SHORTLY AFTERWARDS.
  - PLEASE NOTE: SUBMITTING THIS FORM DOES NOT CONTRACTUALLY BIND YOU OR KILMANY PARK ESTATE TO ANYTHING, OR DO YOU NEED TO MAKE ANY SECURITY DEPOSIT PAYMENTS AT THIS POINT.
  - INFORMATION WE COLLECT FROM THIS [ONLINE WEDDING ENQUIRY FORM](#) IS ONLY USED TO ASSIST OUR TEAM IN PROVIDING YOU WITH AN ACCURATE INITIAL QUOTE, AND TO SEE IF WE CAN ACCOMMODATE YOUR WEDDING/ACCOMMODATION DATES, AND ANY OTHER SPECIFIC REQUIREMENTS.

### QUOTES, BOOKING DEPOSIT INVOICES & PAYMENTS:

- ONCE THE DETAILS AND DATES FOR YOUR WEDDING PACKAGE/ACCOMMODATION REQUIREMENTS AND AVAILABILITY HAVE BEEN FINALISED WITH OUR WEDDING TEAM, YOU WILL BE EMAILED THE FOLLOWING:
  - A QUOTE DETAILING ALL THE COSTS ASSOCIATED WITH YOUR WEDDING AND ACCOMMODATION REQUIREMENTS AND PACKAGES. UPON YOUR WRITTEN ACCEPTANCE OF THIS QUOTE, YOU WILL THEN BE SENT:
  - AN INVOICE DETAILING THE \$500 NON-REFUNDABLE WEDDING BOOKING DEPOSIT AND WEDDING ACCOMMODATION (IF REQUIRED) DEPOSIT/FULL PAYMENT AMOUNT THAT WILL BE DUE FOR IMMEDIATE ONLINE PAYMENT.
    - PLEASE USE THE SECURE ONLINE PAYMENT LINKS PROVIDED IN THE EMAIL INVOICES WE SEND (EITHER BY CREDIT CARD OR VIA DIRECT DEBIT).

### FINAL INVOICES & BOND PAYMENTS

- YOU WILL BE AUTOMATICALLY EMAILED A:
  - FINAL INVOICE DETAILING THE DUE DATE FOR THE FINAL PAYMENT OF YOUR OUTSTANDING BALANCE AND THE REQUIRED BOND PAYMENT.
    - THE PAYMENT DUE DATE WILL BE 4 WEEKS PRIOR TO YOUR WEDDING DAY.
    - THE MANDATORY BOND PAYMENT REQUIRED FOR ALL WEDDINGS, EVENTS AND GROUP ACCOMMODATION STAYS AT KILMANY PARK ESTATE IS \$800 AND IS REFUNDABLE TWO WEEKS AFTER COMPLETION.

# KILMANY PARK ESTATE

## WEDDING PACKAGES & SERVICES – PRICE GUIDE & INFORMATION PACK

### BOOKING INFORMATION GUIDE (CONT.)

#### FINAL INVOICES & BOND PAYMENTS (CONT.)

- THE ELECTRONIC EMAIL INVOICE WILL CONTAIN A SECURE PAYMENT LINK ENABLING YOU TO PAY THE OUTSTANDING BALANCE AND BOND PAYMENT SAFELY AND SECURELY ONLINE (EITHER BY CREDIT CARD OR BY DIRECT DEBIT).
- WE MAY ALSO BE ABLE TO ASSIST YOU WITH SETTING UP A *PAYMENT PLAN* TO HELP YOU BUDGET BY MAKING REGULAR PAYMENTS OVER THE MONTHS LEADING UP TO YOUR WEDDING'S FINAL PAYMENT DUE DATE.
  - PLEASE CONSULT WITH OUR MANAGEMENT TEAM AS TO WHAT OPTIONS MAY BE AVAILABLE TO YOU IN THIS REGARD.

ON BEHALF OF THE ENTIRE KILMANY PARK ESTATE TEAM, WE LOOK FORWARD TO THE OPPORTUNITY OF WORKING WITH YOU TO HELP MAKE YOUR WEDDING A ONCE IN A LIFETIME, SPECIAL, HAPPY, AND MOST MEMORABLE EXPERIENCE FOR YOU AND YOUR GUESTS.

PLEASE REMEMBER TO CLICK ON THE FOLLOWING LINK AND COMPLETE OUR OBLIGATION FREE ONLINE WEDDING ENQUIRY FORM TO OBTAIN A QUOTE TODAY!  
[ONLINE WEDDING FUNCTION ENQUIRIES, QUOTES AND BOOKING INFORMATION FORM](#)



KILMANY PARK ESTATE – *BRINGING YOUR DREAM WEDDING TO LIFE!*